Customs Notice No. (2 / 2018)
Concerning “Sea Export Manifest Submission”

In accordance with the provisions of Article (41) of the Common Customs Law of the GCC States specifying the requirement of submission of sea Export Manifest by shipping agents, cargo agents and shipmaster,

The following have been decided:

Article (1)

1) Cargo of ships and all other marine means of transportation may be loaded only within Customs Zone at the port.

2) A manifest shall be submitted electronically to Customs by the Shipmaster or the Shipping Agents as per the provided e-formats at the departure of the ship or within 12 hours of the departure of the ship from the port.

3) A manifest containing Bills of Lading of all shipments including consolidated shipments in a container shall be submitted to Customs by the Freight Forwarder/ Cargo Handler.

4) The Manifest should be amended in case of any changes in the actual cargo loaded and Bill of Lading information.

المادة (1)

لا يجوز تحمل البضاعة على متن السفن أو أي وسائل نقل بحرية أخرى إلا في الدائرة الجمركية في الميناء.

 يتم تقديم ببيان الحموله (المانيست) وفق النماذج المقررة إلكترونياً وذلك أثناء مغادرة السفينة وقبل مرور (12) ساعة من وقت مغادرة السفينة الميناء من قبل ربان السفينة أو وكيل الملاحة البحرية.

يتعمق تقديم ببيان الحموله متضمناً بوالص الشحن البحي لجميع الشحنات بما في ذلك الشحنات المجمعة.

يجب تعديل بيان الحموله (المانيست) في حال وجود تغيير في بيانات البضاعة المحملة فعلياً ومعلومات بوالص الشحن من قبل شركات الشحن والإعداد ومناوي البضائع.
Article (2)

After the expiry of the time period mentioned in paragraph (2) of article (1), a service charge will be applicable as follows:

a. AED 5 per BOL for any update of BOL information, removal of BOL or addition of new BOL in the manifest.

b. AED 10 will be applicable in case a complete manifest is cancelled.

Article (3)

Any justifications, information, or documents required by Dubai Customs must be provided within 7 days from the date of the request.

Article (4)

The penalties provided by the Common Customs Law and the Rules of the Implementation thereof and any decisions issued thereunder shall be applicable on violations of this Notice including non-submission of the manifest or delay in submission of manifest or failing to provide satisfactory justifications and/or the documents required by Dubai Customs.

Article (5)

All freight forwarders, shipping agents and respective agencies must regulate their operations to comply with the provisions of this Notice within a period not later than 31/01/2019.

Ahmed Mahboob Musabih
Director of Dubai Customs